

LEGISLATION 101

How to read legislation

Remember!
Some topics are
dealt with in more
than one Act

IDENTIFY
JURISDICTION

Identify all
jurisdictions that
apply to your
organization.
Consider remote
workers.

IDENTIFY
LEGISLATION

IDENTIFY
SECTIONS

Look through the
Table of Contents and
skim the full Act.
Relevant sections may
be spread out.

IDENTIFY
REGULATIONS

Regulation names
can be misleading.
Look through all to be
certain.

SPECIAL
RULES

Check the application
section and any
special rules that
might apply.

UPDATE

The law changes all
the time. Don't
assume the law is the
same as it was last
time you checked.